

# Annie Example

Virginia Beach, VA|Anniexa@mail.regent.edu|757-352-XXXX|www.Linkedin.com/in/annieexample

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Month Day, Year

Employer's First Name, Last Name (If Known)

Human Resources

Brightstar Counseling

1234 Narrow Way

Virginia Beach, Virginia 23464

757-352-XXXX

Dear Hiring Manager,

While looking through the employment opportunities on Indeed.com, I came across your company's notice for a rehabilitation counselor to work with people that are facing changes in their life due to sickness or accident. Through my research, I noticed your vision statement, "To help people transform personal challenges into life-enhancing opportunities," and that greatly piqued my interest. Also, I identify with your mission to "guide and facilitate" clients by using various therapeutic techniques, both old and new, to equip clients to be able to handle what life throws at them. This really interests me because that is what I aim to do with my Counseling degree from Regent University. I am applying for the position of Rehabilitation Counselor 1, and I feel that I am qualified to fulfill the role.

I have personal experience working with disabled and physically challenged individuals. I began working with this population in my youth by taking part in church camps that included disabled individuals. Over the years, I continued doing this and volunteering at the local hospital physical therapy department. I took an interest in counseling as I saw how depressed this population could become facing the challenges of everyday life with their disability. In addition, I completed an internship with X (PT clinic) during my master's in clinical Mental Health Counseling. In this experience, I gained skills in evaluating clients' needs, formulating and implementing job placement strategies, and understanding the medical and psychological aspects of a disability. During my time at Regent University, I completed a counseling techniques course in my master's program that helped me with active listening and rapport-building skills. This prepared me to help clients through their tough times and gain self-esteem, focus, and the grit to continue and overcome whatever obstacles were in their way.

With my personal experience helping those who are physically challenged or disabled, along with my master's degree in clinical Mental Health Counseling, I feel that I would be an asset to Brightstar Counseling and to the clients who seek your services. Thank you for your time and consideration, and I look forward to the opportunity of meeting with you and discussing my qualifications.

Sincerely,

Annie Example