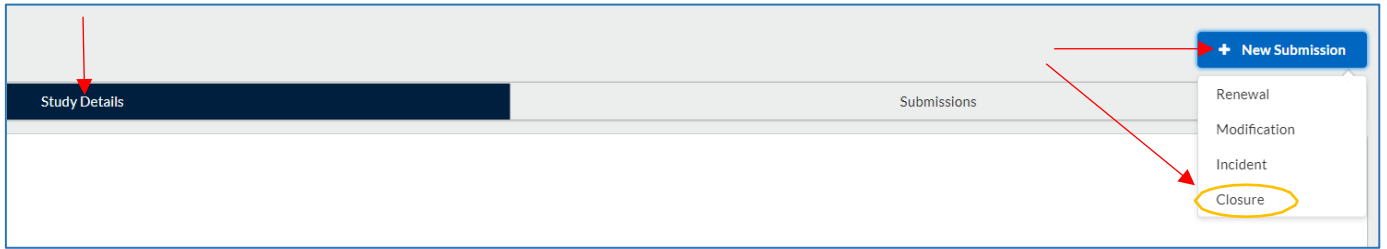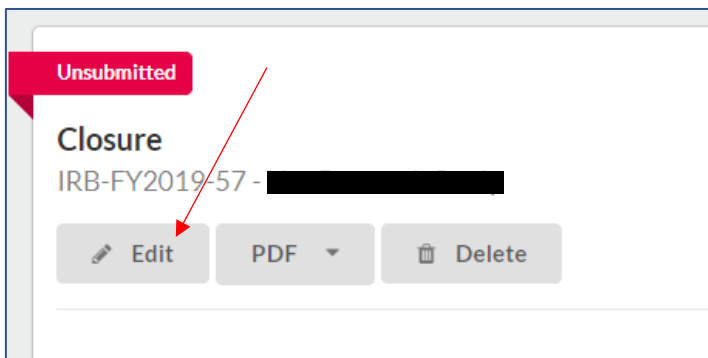## How to Close a Study in Cayuse

1. Login to Cayuse and click on your study.

2. Make sure you are in "Study Details."



3. At the top right corner, you will see a blue "+New Submission" button. Click on it and select "Closure."

4. Click on the "Edit" button to open the Closure Submission.



5. Follow the instructions to complete the form, submit, and then certify.

Note: If your study used written/signed consent forms, you must upload all pages of participant consent forms to your submission.