

OVERVIEW OF STUDENT TEACHER EVALUATION PROCESS

When	Evaluation Method	Evaluator(s)	Submission
Daily	CT journal as well as Q & A session	CT with ST	none
Bi-weekly	Bi-Weekly Evaluation of Student Teacher by Cooperating Teacher – week 2 & 6	CT	Online to DST and Regent's Dept. ST, CT, and DST receive a digital copy via email.
Scheduled	Observations and Post-Observation Conference Feedback (2 per placement)	DST	Signed copies to ST, CT, & DST DST submits online report of observation.
End of Week 4	Initial Licensure Field Evaluation (OL). Example in ST Handbook.	CT, DST, and ST	Online to DST and Regent's Dept. ST and evaluators receive digital copy via email.
Weeks 4 to 6	Observation by principal	Admin	Online to DST and Regent's Dept. ST and evaluators receive digital copy via email.
End of Week 7/8	Initial Licensure Field Evaluation (OL). Example found in ST Handbook.	CT, DST, and ST	Online to DST and Regent's Dept. ST and evaluators receive digital copy via email.
End of Semester	Student Teacher E-Portfolio	ST	Formal presentation to DST and Regent faculty, Submission to DST

Online submission of forms: <http://regent.edu/studentteacher>